

## **INSTRUCTIONS FOR ORDERING LUNCH**

- 1) Fill in your child's name, room number, grade and student I.D. # (this will be assigned by SPH). For families with multiple children please note that each child will need their own lunch order form.
- 2) Mark with an "X" the days that your child will be purchasing lunch.
- 3) If your child will be purchasing an additional entrée, please mark as "X2".
- 4) If your child will only be purchasing milk for that day, please mark with an "M". (Milk is included with the purchase of lunch.)
- 5) Add up the number of lunches, additional entrée's and/or milk for the week and place total dollar amount in the "Total" column.
- 6) Return this form along with payment (check only) to the school office by the indicated date.

Please note: food is purchased by SPH, therefore we need to know the number of students requiring lunch a month in advance. A peanut butter sandwich will be given in the event that your child should forget their lunch. For students with allergies a substitute will be given.

Milk will always be available even if it is not ordered on the monthly form.