

**T.R.I.P.
TUITION REDUCTION INCENTIVE PROGRAM**

Change in Kroger Reporting Procedure

We have recently been informed that Kroger is changing how they report the Community Rewards earnings to St Pat's. They are no longer providing us with a quarterly statement of each participant. Kroger has decided to list earnings on each individuals community rewards page.

It is now YOUR responsibility to print off your, your friends and families earnings and submit them to the TRIP office. You will need to visit the website at www.krogercommunityrewards.com and login to each of the personal accounts.

The website page will display the quarterly earnings which you will need to print out and submit to the TRIP office to receive your credits. Your print out will have to include the date somewhere on the paper to be sure we have the correct information and the correct quarter. Generally a print screen will give you the date at the bottom of the page. There is a form on the SPH TRIP web page that will need to be completed and attached to the printout in order to assure the credits are applied to the correct family account.

Here are the steps to find out those credits.

- #1 – Visit www.kroger.com
- #2 – Click on the orange "Sign In" button.
- #3 – Sign on to your account.
- #4 – Once you are signed on....click on the orange "View Your Rewards Details".
- #5 – Your account Summary should appear as below.....print off that screen and turn into the TRIP office along with the Rewards Earnings Itemization Sheet. (found on TRIP web page)
- #6 - This print out MUST show your earnings AND that you are registered with St. Patrick of Heatherdowns (organization # 80610).

The screenshot shows a web browser window displaying the Kroger account summary page. The URL is <https://www.kroger.com/account/update?hash=communityRewardsEnrollNow>. The page title is "Account Summary". The left sidebar contains navigation links: Account Settings (Account Summary, Email Preferences, Security Questions), My Points (Points Summary), My Coupons (View All Coupons, My Coupon Preferences), and My Weekly Ads (Weekly Ads). The main content area is divided into several sections, each with an "Edit" button:

- Account Information:** Email Address: kathyd@bex.net, Current Password: *****
- Plus Card:** Plus Shopper's Card Number: 416919844015
- Preferred Store:** 2555 Glendale Ave, Toledo, OH 43614
- Personal Information:** Name: Kathy Drzewiecki, Address: 2938 Indianola, Toledo OH 43614, Home Phone: --, Cell Phone: --, Date of Birth: --
- Community Rewards:** Organization Name: ST. PATRICK OF HEATHERDOWNS, Organization Number: 80610, Enrollment Date: 12/03/2013, Last Quarter Donation: \$22.77